

No. Ex.A4/ 1096 /2014/CGE

Office of the Commissioner for
Government Examinations,
Pareeksha Bhavan, Poojappura,
Thiruvananthapuram - 695 012.
Dated: 08/01/2014
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CIRCULAR

**Sub:- SSLC Examination March 2014 - Centralized Valuation Scheme -
Application for Examinership - invited - reg.**

Ref:- Notification No. Ex/CGI (1)/65001/2013/CGE dated 05/10/2013

The centralized valuation of answer scripts of SSLC Examination March 2014 will be conducted from 29/03/2014 to 12/04/2014.

1. Applications are hereby invited from eligible Govt. and Aided High School teachers for the post of Additional Chief Examiners and Assistant Examiners in their respective zones. Applications can be submitted through online using the website www.keralapareekshabhavan.in and the print out of the same should be submitted to the District Educational Officer through the HM concerned.
2. 54 centralized valuation camps are arranged in four zones for the smooth conduct of the valuation. In each zone, two centralized valuation camps will be held for English, Social Science, Mathematics and Biology papers and one each for other main papers. Due to shortage of teachers for valuation all eligible HS teachers for Physics, Chemistry, Biology and English will be appointed as examiners. However, they will be given the freedom of choosing the convenient camp in their respective zone for which they will have to visit the above website www.keralapareekshabhavan.in and enter their choice.
3. Please note that there will be no separate valuation camp for IT paper as the theory (written) examination will be conducted along with the practical examination as per order No. G.O(Rt) 4610/12/GE dn dated 28-09-2012.

ELIGIBILITY CONDITIONS

1. **Teachers who possess a Graduation/Post Graduation with B.Ed. in the respective subject and is handling classes for the same in Std. X during the academic year 2013-2014 are eligible to submit application for valuation in that particular subject.**
2. Teachers who have completed a minimum of 3 years of service as H.S.A on 01/01/2014 can apply for the post of Assistant Examiner. For the subjects Physics, Chemistry, Biology and English the period of service is limited to one year.
3. Those who have completed a minimum of 15 years of service as H.S.A on 01/01/2014 can apply for the post of Additional Chief Examiner. For Physics, Chemistry and Biology the minimum period is limited to 10 years and for English it will be 8 years.
4. **For the subjects Physics, Chemistry, Biology and English, valuation duty of all eligible teachers is compulsory. Hence Headmasters should ensure that all eligible teachers in these subjects in their institutions have submitted their online application for valuation.** Any lapse in the part of the Headmasters will be viewed seriously. No relaxation will be allowed on any circumstance.
5. Print-out of online application confirmed by H.M should be submitted to the District Educational Officer
6. Particulars noted in the application regarding the period of service and number of chances the teacher has worked as Additional Chief Examiner/Assistant Examiner in the previous years should invariably be verified by the Head of schools with supportive evidences such as the Service Book and registers related to the SSLC Examination in the school.
7. Preference will be given to teachers who attended invigilation duty in March 2013 examination. Headmaster should note in the print-out whether the applicant attended the invigilation duty last year or not.

8. **Online registration can be done from 15/01/2014 to 20/01/2014.** Last date of confirmation of online application by Heads of schools is 25/01/2014. The printout of application confirmed and signed by the Head of the school should be submitted to the District Educational Officer concerned on or before 27/01/2014.
9. Those who are due to retire from service on or before 30/04/2014 are not eligible for appointment either as Assistant Examiner or Addl. Chief Examiner.
10. The teachers against whom any disciplinary action had been initiated in the past years or those who have received memo, notice, charge sheet etc. pending finalization of disciplinary action in connection with valuation of answerscripts in C.V camps are also not eligible for submitting application for valuation.
11. Teachers of unaided schools are not eligible to apply for valuation. Their applications should not be forwarded to this office for consideration on any account.

The details of Educational Districts included in each zone are given below.

All Papers Except Arabic, Sanskrit, Urdu and Tamil

<i>Zone</i>	<i>Educational Districts</i>
NORTH ZONE	Kasaragod, Kanhangad, Kannur, Thalassery, Wayanad, Vada-kara, Kozhikode and Thamarassery
CENTRAL ZONE	Malappuram, Tirur, Wandoor, Palakkad and Ottappalam
SOUTH CENTRAL ZONE	Chavakkad, Thrissur, Irinjalakuda, Aluva, Ernakulam, Muvattupuzha, Kothamangalam, Thodupuzha, Kattappana, Kottayam, Pala, Kaduthuruthy, and Kanjirappally
SOUTH ZONE	Cherthala, Kuttanad, Alappuzha, Mavelikkara, Thiruvalla, Pathanamthitta, Kollam, Kottarakkara, Punalur, Attingal, Thiruvananthapuram and Neyyattinkara

The name of Centralized Valuation Camps and subjects allotted to each camp are furnished below.

<i>SOUTH ZONE</i>			
Sl. No.	Camp Code	Name of Camp	Subject/ Paper
1	1	Govt. Model BHS, Thycadu, Thiruvananthapuram	Malayalam I Tamil I and II
2	2	GVHSS Eravipuram	Malayalam II
3	3	G.M.B.H.S.S. Neyyattinkara	English -A, Addl. English, Spl. English
4	4	MGM HS Thiruvalla	English- B IT, IT Tamil
5	5	GBHSS Attingal	Hindi Addl. Hindi
6	6	SMV Govt. HSS Thiruvananthapuram	Soc. Sc. - A G.K, S.S. Tamil
7	7	GHSS for Girls Mavelikkara	Social Science B
8	8	Govt. Model Boys HSS. Kollam	Physics Physics Tamil
9	9	Govt. Central HS. Thiruvananthapuram	Chemistry Chemistry Tamil
10	10	GHS Njekkad	Biology- A Biology Tamil
11	11	Govt. Girls HS, Cherthala	Biology - B
12	12	Govt. HSS Varkala	Maths- A Maths Tamil
13	13	St. Joseph Girls HSS Alappuzha	Maths- B
<i>SOUTH CENTRAL ZONE</i>			
14	14	GVHSS Thodupuzha	Malayalam I
15	15	Govt. Model VHSS for Girls, Thrissur	Malayalam II
16	16	CMS College HSS Kottayam	English- A
17	17	SRVG(M)VHSS Ernakulam	English- B
18	18	Govt. Girls HSS, Aluva	Hindi
19	19	GVHSS Ettumanoor	Social Science- A

20	20	Govt. Girls HS Chalakkudy	Social Science B
21	21	Govt. Model Boys HS, Thrissur	Physics
22	22	M.T. Seminary HSS, Kottayam	Chemistry
23	23	St. Dominics BHSS Kanjirappally	Biology - A
24	24	GHSS, Chavakkad	Biology- B
25	25	Govt. VHSS Thalayolaparamba	Mathematics- A
26	26	Govt. Girls HSS Ernakulam	Maths - B
<i>CENTRAL ZONE</i>			
27	27	Govt. HSS for Girls Tirur	Malayalam I
28	28	GGHS Alathur	Malayalam II Tamil I and II
29	29	PMGHSS Palakkad	English- A
30	30	Devadar GHS, Tanur	English- B
31	31	GVHSS Makkaraparamba	Hindi
32	32	BEM HS, Palakkad	Social. Sc. -A S.S. Tamil
33	33	GBHSS Tirur	Social Science- B
34	34	Govt. Rajah's HSS Kottakkal	Physics Physics Tamil
35	35	GBHSS Perintalmanna	Chemistry Chemistry Tamil
36	36	Govt. HSS Pattambi	Biology- A Biology Tamil
37	37	Govt. Girls HSS Manjeri	Biology- B
38	38	Govt. Moyans Model GHSS Palakkad	Maths- A Maths Tamil
39	39	GBHS Manjeri	Maths- B
<i>NORTH ZONE</i>			
40	40	AKASGVHSS Payyannur	Malayalam I Kannada I and II
41	41	BEMPHS Thalassery	Malayalam II
42	42	GVHSS for Boys Koyilandy	English- A

43	43	Govt. VHSS for Girls Kannur	English- B
44	44	Moothedath HS Thaliparamba	Hindi
45	45	SKMJ HSS Kalpetta	Social Science- A
46	46	HSS Chovva, Kannur	Social Sc. - A S.S. Kannada
47	47	Govt. VHSS for Girls Nadakkavu	Physics Physics Kannada
48	48	Govt. VHSS (Sports) Kannur	Chemistry Chemistry Kannada
49	49	Govt. HSS for Girls Thalassery	Biology- A
50	50	Rajah's HS Nileshwar	Biology- B Biology Kannada
51	51	GVHSS Payyoli	Maths- A Maths Kannada
52	52	VPPMKPS GVHSS Thrikarippur	Maths- B, IT Kannada Maths Kannada
<i>Camp for Arabic, Urdu and Sanskrit</i>			
53	53	Govt. VHSS Chalakkudy (Thrissur Dt.)	Arabic, Urdu, Sanskrit
54	54	Govt. Ganapath Boys HSS Chalappuram (Kozhikkode Dt.)	Arabic, Urdu, Sanskrit

Valuation of answer scripts of Minor Languages

I- Arabic and Urdu Languages

Separate zone arrangements are made for minor languages. Two centralized valuation camps are arranged for the valuation of Arabic, Sanskrit and Urdu papers.

<i>Zone</i>	<i>Name of Camp</i>	<i>Revenue Districts</i>
A	GVHSS Chalakkudy (Thrissur District)	Thiruvananthapuram, Kollam, Pathanamthitta, Alappuzha, Kottayam, Ernakulam, Idukki, Thrissur, Palakkad, Kozhikkode, Kannur, Wayanad and Kasargod
B	Govt. Ganapath Boys HS Chalappuram (Kozhikkode District)	Malappuram

For valuation of Arabic and Urdu papers, teachers working in Malappuram revenue district including those teaching Arabic in oriental schools should opt only at Govt. Ganapath Boys High School Chalappuram, Kozhikode District and teachers working in other districts including those working in oriental schools should opt at G.V.H.S.S. Chalakkudy, Thrissur, District.

II- Sanskrit Language

<i>Zone</i>	<i>Name of Camp</i>	<i>Revenue Districts</i>
A	GVHSS Chalakkudy	Thiruvananthapuram, Kollam, Alappuzha, Pathanamthitta, Kottayam, Idukki, Ernakulam, Thrissur
B	Govt. Ganapath Boys HS Chalappuram	Palakkad, Malappuram, Kannur Wayanad, Kozhikkode, Kasargod

In the case of Sanskrit, teachers including those working in oriental schools of Kasargod, Kannur, Wayanad, Kozhikkode, Malappuram and Palakkad revenue districts should opt Govt. Ganapath Boys High School Chalappuram, Kozhikkode and teachers including oriental schools in other districts have to opt G.V.H.S.S. Chalakkudy, Thrissur as the camp for valuation.

III- Tamil Papers

<i>Zone</i>	<i>Camp</i>	<i>Revenue Districts</i>
A	Camps arranged in South Zone	Thiruvananthapuram, Kollam, Alappuzha, Pathanamthitta, Kottayam, Idukki, Ernakulam, Thrissur
B	Camps arranged in Central Zone	Palakkad, Malappuram, Kozhikkode Kasaragod, Kannur, Wayanad,

This year, two valuation camps are arranged for Tamil Paper (both language and subject papers) as shown above. Tamil teachers working in South zone and South Central zone have to opt only Tamil valuation camps arranged in South zone and teachers in Central zone and North zone have to opt only Tamil valuation camps arranged in Central zone.

The examiners will be paid remuneration as per the existing orders. They will also be paid TA & DA as per G.O (P) No.85/2011/Fin dated 26/02/2011. The valuation camp will last for 13 days. The working in the camp will be from 9.30 am to 4.30 pm in normal course. Each examiner will have to value the following number of scripts per day.

English, Social Science and Mathematics - 24 scripts

First Language Part I, First Language Part II,
Hindi/G.K, Physics, Chemistry and Biology - 36 scripts

The examiners will have to make their own arrangements for boarding and lodging, if necessary. However, there is no objection for using the school buildings allotted by Camp Officer for the purpose for accommodation to teachers.

Instructions for submitting application through online

1. Visit the website of Pareeksha Bhavan, www.keralapareekshabhavan.in Click on the link "Application for Additional Chief Examiner/Assistant Examiner SSLC 2014." Enter the school code and PF Account Number of the applicant. If the applicant has no PF Account Number, one additional digit should be added to school code instead of PF Account Number (for example: Assume that the school code is "11001" then enter digit '1' after the school code [110011] as PF Account Number for the first teacher, who has no PF Account Number. If there is another teacher, in the same school without PF Account No. then use digit '2' with the school code [110012] and so on. (In the forwarding letter the Headmaster should specify the **reason for not having the PF account number to the applicant**)
2. Select the button Additional Chief Examiner/Assistant Examiner as in the case may be and the application form derived should be filled up properly and saved.

3. It should be clearly stated in the application whether the application is for the post of Assistant Examiner or Additional Chief Examiner.
4. If any editing is required on the saved application, the same shall be done by using the 'Edit' button by entering the PF Account Number.
5. The print-out of the application can be taken by using the print button.
6. The print-out of the application duly signed by the applicant should be handed over to the Head of the school.
7. After confirming the online application the Head of schools should sign and forward the print-outs of the applications received from the teachers to the District Educational Officer concerned with a list, in a **sealed cover**.
8. If any teacher got selection as Assistant Examiner or Additional Chief Examiner based on the incorrect details furnished by them, their selection will be cancelled forthwith and disciplinary action will be initiated against the teacher and the Head of the school who confirmed and recommended such an application.

If sufficient applications for Examiners/Additional Chief Examiners are not received for any subject, compulsory appointment will be made from the list of qualified teachers furnished by the DEO concerned from the respective zone.

SECRETARY

APPLICATION FOR APPOINTMENT
AS ADDITIONAL CHIEF/ASSISTANT EXAMINER OF SSLC/THSLC EXAMINATION
MARCH – 2014
(Strike out which is not applicable)

PF Account No:	Zone: North/Central/South Central/South	
School Code :	Name of School:	
Camp Code :	Name of Camp:	
Name of Applicant	:	
Designation	:	
Whether teaching the subject applied in Standard X during the year 2013-2014	Yes/No :	
Date of Birth	:	
Date of Joining as H.S.A	:	
Date of Retirement	:	
Whether the applicant was an Examiner during the years	} : 2013 : 2012:	Optional:
Subjects for Graduation/Post Graduation		
Post applied ACE/AE	:	
Subject for which he/she applies for valuation	:	
Medium (Applicable for Tamil and Kannada)	:	
If not selected as Additional Chief Examiner whether willing to be posted as Assistant Examiner	} :	
Address for Communication	:	
Phone Numbers: School	:	
 Residence	:	
 Mobile	:	

DECLARATION

I hereby declare that the information entered by me in this application is true, complete and correct to the best of my knowledge and belief.

Place: Signature:

Date: Name of applicant :

HEAD OF THE INSTITUTION

I have verified the above data with relevant records and found correct. The applicant attend/not attended invigilation duty for SSLC Examination 2013.

Signature :

(School Seal)

Name & Designation :