

KERALA TEACHER ELIGIBILITY TEST (K-TET)

November- 2016

NOTIFICATION

The RTE Act 2009 directs the State to ensure the quality requirement for recruitment of teachers. The persons recruited as teachers should possess the essential aptitude and ability to meet the challenges of teaching at all levels of schooling. K-TET is an examination to assess the quality of teacher candidates for Lower Primary, Upper Primary and High School Classes in Kerala.

Separate test will be conducted to select teachers for Category I (Lower Primary classes), Category II (Upper Primary classes) Category III (High School classes) and Category IV (for Language Teachers - Arabic, Hindi, Sanskrit, Urdu (up to UP classes), Specialist Teachers (Art & Craft) and Physical Education teachers.

The conduct of the examination is entrusted with Pareeksha Bhavan, Kerala. A prospectus for the examination is made available in the website of Pareeksha Bhavan (www.keralapareekshabhavan.in) and SCERT (www.scert.kerala.gov.in). Candidates are strictly advised to go through the same before submitting the application forms. Qualifications for applying for each category are given in detail in the Prospectus.

The exam fee is Rs.500/- (Rupees Five Hundred) for each category. Fee for SC/ST and differently abled categories is Rs.250/- (Rupees Two Hundred and fifty)

Applications should be submitted to Pareeksha Bhavan **only through online**. **Printout of the application, receipt of online payment or Chalan and copy of the certificates need not be sent to Pareeksha Bhavan.** The candidate should go through the preview before confirming and verify the details given in the online application. **Corrections if any required should be made before confirming the application.** **No correction of name, Caste, category and subject chosen will be allowed after confirmation of the application.** Hall ticket will be generated as per details given in the application only. The procedure for sending application and remitting fee is given in detail in the Prospectus (Page 16& 17). Candidates can choose the district for the examination while filling the application.

The centre of examination will be allotted by Pareeksha Bhavan in the admit card.

Dates to remember:

Submission of Application online: step one: 24/08/2016 to 08/09/2016

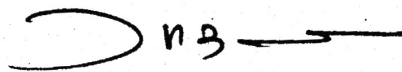
Submission of Application online: Step two : 25/08/2016 to 09/09/2016

Downloading Admit Card through website: 20/10/2016

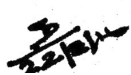
Date of Examinations: 05/11/2016 and 19/11/2016

The timetable for the examination is as follows:

Category	Date of Examination	Duration	Time
K-TET I	05/11/2016 - Saturday	10.00 am - 12.30 pm	2 ½ hrs
K-TET II	05/11/2016 - Saturday	2.00 pm - 4.30 pm	2 ½ hrs
K-TET III	19/11/2016 - Saturday	10.00 am - 12.30 pm	2 ½ hrs
K-TET IV	19/11/2016 - Saturday	2.00 pm - 4.30 pm	2 ½ hrs



COMMISSIONER FOR GOVERNMENT EXAMINATIONS



K – TET 2016

NOTIFICATION & PROSPECTUS

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1. INTRODUCTION

The implementation of the Right of Children to Free and Compulsory Education (RTE) Act 2009 requires the recruitment of a large number of qualified teachers across the country in a time bound manner.

It also directs the State to ensure that quality requirement for recruitment of teachers is not diluted at any cost. It is therefore necessary to ensure that persons recruited as teachers should possess the essential aptitude and ability to meet the challenges of teaching at all levels of schooling.

In accordance with the provisions of subsection(1) of section 23 of the RTE Act, the National Council for Teacher Education (NCTE) vide Notification dated 23rd August 2010, had laid down the minimum qualifications for a person to be eligible for appointment as a teacher in classes I to VIII. The Government of Kerala has decided to extent the TET up to class X teachers.

It had been inter-alia provided that one of the essential qualifications for a person to be eligible for appointment as a teacher in any of the schools referred to in clause (n) of section 2 of the RTE Act is that she/he should pass the Teacher Eligibility Test (TET) which will be conducted by the appropriate Government in accordance with the guidelines framed by NCTE.

Accordingly, Government of Kerala has issued orders for the conduct of Teacher Eligibility Test in Kerala - vide G.O (P) No. 70/12/G.Edn, dated: 01.03.2012 and G.O (Ms) No.205/12/G.Edn.dated:25.06.2012.

Teacher Eligibility Test conducted by the State will hereafter be known as **Kerala Teacher Eligibility Test (K-TET)**.

The rationale for including the TET as a minimum qualification for a person to be eligible for appointment as a teacher is as under.

- i. It would bring national standards and benchmark of teacher quality in the recruitment process;
- ii. It would induce teacher education institutions and students from these institutions to improve their performance and standards;

iii. It would send a positive signal to all stakeholders that the Government lays special emphasis on teacher quality.

Qualifying in the Teacher Eligibility Test is mandatory to ensure that persons recruited as teachers should have possessed the essential aptitude and ability to meet the challenges of teaching at all levels.

A person to be eligible for appointment as a teacher in any of the schools approved by the Department of General Education, Government of Kerala has to qualify the 'Kerala Teacher Eligibility Test' (K-TET).

This test will be conducted by Pareeksha Bhavan, Kerala in accordance with the guidelines published by State Council of Educational Research and Training (SCERT) Kerala and such other Rules/Regulations/Instructions/Policies laid down by the National Council for Teacher Education (NCTE)/Department of General Education/Government of Kerala.

2. APPLICABILITY OF K-TET

In accordance with the provisions made in the Service Rules of various categories of teaching staff in the State of Kerala, RTE Act 2009 and guidelines framed by the NCTE, K-TET shall apply to -

- i) Schools of the State Government/ Local authority referred to in the Service Rules and also sub-clause (i) of clause (n) of Section 2 of the RTE Act 2009 and
- ii) Schools referred to in sub clause (ii) of clause (n) of the RTE Act in Kerala.
- iii) A school belonging to specified category; and

Provided a school referred to in sub-clause (iv) of clause (n) of Section 2 of the RTE Act may, for the purpose of Elementary levels, exercise the option of considering either this K-TET or the TET conducted by the Central Government. In Kerala, K-TET is applicable up to HS level.

3. SYLLABUS

Syllabus of the K-TET for Category I, II, III & IV will be published by SCERT Kerala in the website www.scert.kerala.gov.in and the PareekshaBhavan, Kerala www.keralapareekshabhavan.in

4. ELIGIBILITY, SCHEME, STRUCTURE AND CONTENT OF THE TEST

The tests will be for four categories - Category I, Category II , Category III & Category IV. All individuals, who possess minimum educational qualifications as delineated for each category, are eligible to appear the tests.

The test is for:

- i) Those who intends to be a teacher for Lower Primary classes and fulfills the minimum educational qualification **(Category I)**
- ii) Those who intends to be a teacher for Upper Primary classes and fulfills the minimum qualification **(Category II)**
- iii) Those who intends to be a teacher for High School classes and fulfills the minimum qualification **(Category III)**
- iv) Those who intends to be a language teacher up to Upper Primary classes and fulfills the minimum qualification. For Specialist teachers and Physical Education teachers, K-TET is applicable up to High School level **(Category IV)**.
- v) Candidates who are awaiting the final result of final semester of exams D.Ed./B.Ed.

However, a person who intends to be qualified in more than one category (Lower Primary classes, Upper Primary classes, High school classes and Language teachers in Arabic, Hindi, Sanskrit, Urdu, (up to UP Level), Specialist teachers and Physical Education teachers) and possess the minimum qualifications for the respective categories, can specify this in the same application form (online) and appear for the examinations meant for these categories.

IMPORTANT NOTE:

After qualifying 'K-TET', the candidates will acquire the eligibility of having qualified 'K-TET'. However, such K-TET qualified candidates will need to satisfy all eligibility requirements as per State Recruitment Rules to become qualified for getting recruited as teachers in the respective categories in any of the schools specified under clause 3 (iii) as per the qualifying conditions laid down by prospective employers.

A.CATEGORY I (Lower Primary Classes)

Minimum Qualifications to apply

Higher Secondary/ Senior Secondary or (or its equivalent) with at least 45% marks and two year Trained Teachers' Certificate (TTC) [by whatever name known] conducted by Board of Examination, Govt. of Kerala or its equivalent.

OR

Higher Secondary/ Senior Secondary (or its equivalent) with at least 45% marks and 2-year Diploma in Elementary Education (by whatever name known), in accordance with NCTE (Recognition Norms and Procedure), Regulations 2002.

OR

Higher Secondary/Senior Secondary (or its equivalent) with at least 50% marks and 4 year Bachelor of Elementary Education (B.El.Ed.)

OR

Higher Secondary/Senior Secondary (or its equivalent) with at least 50% marks and 2 year Diploma in Education (Special Education).

Relaxation of qualifying marks to apply for K-TET – I

Relaxation of 5% in qualifying marks is admissible for candidates belonging to SC/ST and Differently abled categories. (As per the norms or as desired by the Govt. of Kerala) and relaxation of 3% in qualifying marks is admissible for OBC & OEC candidates.

Scheme of the Test:

There will be only one paper in this category. All questions will be Multiple Choice Questions (MCQs) with four distractors.

Each question carries one mark. There will be four alternatives out of which one will be the correct answer. The total number of MCQs shall be 150.

Structure and Content of the test

Part No	Content	MCQs	Marks
1	Child Development and Pedagogy (relevant to age group 6-11)	30	30
	Mathematics	30	30
	Environmental Studies	30	30
2	Language I-Malayalam/ Tamil/ Kannada	30	30
3	Language II- English/ Arabic*	30	30
	Total	150	150

**for those who intends to become Arabic Teachers*

Nature and Standard of Questions:

- ◆ The test items on Child Development and Pedagogy shall focus on educational psychology of teaching and learning relevant to the age group of 6-11. The syllabus shall focus on understanding the characteristics and needs of diverse learners, interaction with focus on understanding for characteristics and needs of diverse, interaction with learners and the attributes and qualities of a good facilitator of learning.
- ◆ The test items for **Language – I** (Malayalam/Kannada/Tamil) shall focus on the **proficiencies related to the medium of instruction** as chosen by the candidate at the time of submitting the application.
- ◆ **Language II** shall be from the prescribed options **other than Language I**. Candidates can choose any one language from the available language options and the same shall be specified in the application form. The test items in Language II focus on **the elements of language, communication and comprehension abilities**.
- ◆ The test items of **Mathematics and Environmental Studies** shall focus on the **concepts, problem solving abilities and pedagogical understanding of the subjects**. In all these subject areas, the test items shall be evenly distributed over different divisions of the syllabus of that subject prescribed for classes I - V by SCERT.
- ◆ The questions in the tests for Paper I will be based on the topics of the syllabus prescribed for classes I - V, but **the difficulty level, as well as linkages, could be up to the secondary stage**.

B. CATEGORY II: (for Upper Primary classes)

Minimum Qualifications to apply

i) B.A/B.Sc./B.Com. and 2 year Diploma in Elementary Education/Trained Teachers' Certificate (TTC) [by whatever name known] conducted by Board of Examination, Govt. of Kerala or its equivalent.

OR

B.A/B.Sc./B.Com with at least 45% marks and 1 year Bachelor in Education (B.Ed.), in accordance with NCTE (Recognition, Norms and Procedure) regulations issued from time to time in this regard.

OR

Higher Secondary/Senior Secondary (or its equivalent) with at least 50% marks and 4 year Bachelor in Elementary Education (B.El.Ed.)

OR

Higher Secondary/ Senior Secondary (or its equivalent) with at least 50% marks and 4 year B.A/B.Sc.Ed or B.A. Ed or B.Sc.Ed.

Relaxation of qualifying marks to apply for K-TET - II

Relaxation up to 5% in the qualifying marks shall be allowed to the candidates belonging to SC/ST and Differently abled categories. A relaxation of 3% in the minimum qualifying marks is admissible for OBC & OEC candidates.

Scheme of the Test:

There shall be only one paper in this category. All questions shall be Multiple Choice Questions (MCQs) each carrying one mark. There will be four alternatives out of which one will be the correct answer. The total number of MCQs shall be 150.

Structure and Content of the Test

Part No	Content	MCQs	Marks
1	Child Development and Pedagogy (relevant to age group 11-14)	30	30
	(a) For Mathematics and Science teachers: Mathematics and Science or (b) For Social Science teachers: Social Science or (c) For any other teachers (a) or (b)	60	60
2	Language I-Malayalam/Tamil/Kannada/English	30	30
3	Language II-(Other than Language I) Malayalam/English	30	30
	Total	150	150

Nature and Standard of Questions

- ◆ The test items on Child Development and Pedagogy shall focus on educational psychology of teaching and learning, relevant to the age group of 11-14. They will focus on understanding the characteristics, needs and psychology of diverse learners, interaction with learners and attributes and qualities of a good facilitator of learning
- ◆ The test items for **Language I** (Malayalam/ Kannada/Tamil/English) shall focus on the **proficiency related to the medium of instruction** as chosen from the list of prescribed options in the application form.
- ◆ The **Language II** shall be a language **other than Language I**. A candidate may choose any one language from among the available options while submitting the application form. The candidate has to attempt the related language applied for. The test items in Language II shall also focus on the **elements of language, communication and comprehension abilities**.
- ◆ The test items of Mathematics and Science, and Social Science shall focus **on the concepts, problem solving abilities and pedagogical understanding of these subjects**. The test items of Mathematics and Science shall be for 30 marks each. The test items shall be evenly distributed over different divisions of the syllabus of that subject as prescribed for classes V-VIII by SCERT, Kerala.
- ◆ The questions in the tests for Paper II shall be based on the topics of the prescribed in the syllabus by SCERT, Kerala for classes V to VIII, but the difficulty level as well as linkages will be up to the higher/senior secondary stage.

C. CATEGORY III (for High School classes)

Those who possess minimum educational qualifications as delineated here under are eligible to appear for K-TET- III. The test is for HSAs in: **(i) Malayalam (ii) English (iii) Hindi (iv) Sanskrit (v) Tamil (vi) Kannada (vii) Arabic (viii) Urdu (ix) Social Science (x) Physical Science (xi) Natural Science and (xii) Mathematics**

Minimum qualification to apply

i,BA/BSc/B.Com with at least 45% marks and a B.Ed. Degree in the subject concerned (from any one of the Universities in Kerala or have acquired these qualifications from any other Universities recognized as equivalent thereto)

ii, For Mathematics, Physics, Chemistry, Botany and Zoology, those who have MSc.Ed. Degree in the subject concerned with not less than 50% marks from one of the Regional Institutes of Education sponsored by NCERT will be eligible to apply. For Botany and Zoology subjects, those with MSc.Ed. Degree in Life Science with not less than 50% marks from any of the Regional Institutes of Education are eligible to apply.

iii, BA or equivalent with at least 45% marks and who passed in LTTC are eligible to apply.

NOTE:

- ◆ Candidates, who have acquired Diploma/Degree in teaching in any subject and are approved by Universities/NCTE/Board of Examinations/Govt. of Kerala, are eligible to apply for K-TET III. They will have to produce the equivalency certificate as recognized by any of the Universities in Kerala/ Government of Kerala.
- ◆ Candidates who have acquired their qualifications through recognized correspondence courses/ Open universities should obtain and furnish certificates of recognition and equivalency from any one of the Universities in Kerala.
- ◆ **For considering the minimum qualifications, the marks for main and subsidiary papers only will be considered.**

Relaxation of qualifying marks to apply for K-TET - III

Candidates belonging to SC/ST and differently abled categories shall be granted a relaxation of 5% marks in the minimum qualifying marks. Relaxation of 3% in the qualifying marks is admissible to OBC & OEC candidates to appear for the K-TET- III.

Scheme of the Test

There shall be one paper in this category. All questions will be of Multiple Choice type (MCQs) each carrying one mark. There will be four alternatives out of which one will be the correct answer.

Structure and Content of the Test

Part No	Subject	MCQs	Marks
1	Adolescent Psychology, Theories of Learning and Teaching Aptitude	40	40
2	Language: Malayalam/English/Tamil/Kannada	30	30
3	Subject specific areas (Content & Pedagogy)	80	80
	Total	150	150

Nature and Standard of Questions:

- ◆ The test items on Adolescent Psychology, theories of Learning & Teaching Aptitude will focus on the educational psychology, principles and approaches of teaching and learning relevant to the age group of 13-17. They will focus on understanding the characteristics, needs and psychology of diverse learners, interaction with the learners and the attributes and qualities of a good facilitator of learning.
- ◆ The test items for **Language** (Malayalam/ English/ Tamil/ Kannada) will focus **on the proficiency related to the medium of instruction.**
- ◆ The test items in subject specific areas will focus on **the pedagogical understanding, concepts and ideas of the subjects concerned.**
- ◆ The questions in the test will be based on the topics of the prescribed syllabus published by SCERT; Kerala for classes VIII - XII but the difficulty level as well as **linkages could be up to graduate level.**

D. CATEGORY- IV

For Language teachers in Arabic, Hindi, Sanskrit, Urdu (up to Upper Primary level), Specialist teachers and Physical Education teachers (up to High School level)

For teachers of Art Education and Craft Education, the existing eligibility norms prescribed by the State Government shall be applicable till the time when NCTE lays down the minimum qualification.

This test will be for the category of candidates who intends to be a language teacher up to Upper Primary classes and fulfills the minimum qualifications (For specialist teachers & Physical Education teachers, the Eligibility Test is applicable up to High School level).

Minimum Qualifications to apply

Those who have acquired qualifications for the posts of Language Teachers of **Arabic, Hindi, Sanskrit & Urdu (up to Upper Primary level), Specialist teachers & Physical Education teachers** as mentioned in Chapter XXXI of **KERALA EDUCATION ACT AND RULES** are eligible to apply for K-TET- IV

Note- Candidates, who have acquired Certificate/ Diploma/ Degree in teaching in any subject, and are approved by Universities/NCTE/ Board of Examinations/ Government of Kerala, are eligible to apply for K-TET-IV.

Relaxation of qualifying marks to apply for k-Tet -IV

Candidates belonging to SC/ST and differently abled categories will be granted a relaxation of 5% marks in the qualifying marks prescribed for the eligibility to appear for the K-TET-IV.

The minimum requirement of a pass in second class for the qualifying examination shall not be applicable in such cases.

Candidates belonging to OBC & OEC categories will be granted a relaxation of 3% marks in the qualifying marks prescribed for the eligibility to appear for K-TET-IV.

Scheme of the Test:

There will be only one paper in this category. All questions will be Multiple Choice Questions (MCQs) each carrying one mark. There will be four alternatives out of which one will be the correct answer

Structure and Content of the Test (CATEGORY-IV)

Sl.No	Subject	MCQs	Marks
1	Child Development, Pedagogy & Teacher Aptitude	30	30 Marks
2	Language Malayalam/English/Tamil/Kannada	40	40 Marks
3	Subjects specific paper (Content & Pedagogy)	80	80 Marks
	Total	150	150

Nature and Standard of Questions:

- ◆ The test item on **Child Development Pedagogy & Teaching Aptitude** will focus on educational psychology of teaching and learning, relevant to the age group of 06-14. They will focus on understanding the characteristics, needs and psychology of diverse learners, interaction with the learners and the attributes and qualities of a good facilitator of learning.
- ◆ The test item for **Language** (Malayalam/ English/ Tamil/ Kannada) will focus on the proficiency related to **the medium of instruction**.
- ◆ The test items in subject specific areas will focus on the pedagogical **understanding, concepts and problem solving abilities in these subjects**.
- ◆ The syllabus for special subjects will be published by SCERT in the website www.scert.kerala.gov.in
- ◆ The test items shall be evenly distributed over different divisions of the syllabus of that subject as prescribed for classes I-VIII by SCERT Kerala.
- ◆ The questions in the test will be based on the topics of the prescribed syllabus published by SCERT Kerala for class I-VIII but the difficulty level as well a **linkages could be up to secondary level**.

5. QUALIFYING MARKS

- ◆ A person who scores 60% or more in the K-TET examination will be considered 'K-TET passed' or 'K-TET qualified'. Relaxation of 5% will be allowed to the candidate who belongs to SC/ST, OBC and differently abled categories. Visually impaired candidates who have not less than 40% of disability are allowed to 10% relaxation for acquiring K-TET.
- ◆ Negative Marks: There shall be **no negative marks for the test**.

6. AGE LIMIT

There is no age limit prescribed for candidates appearing for K-TET

7. SCHEDULE OF EXAMINATION

The date, time, duration and other details will be published in the Notification for K-TET 2016 issued by Pareeksha Bhavan.

Details given in the Prospectus are subject to change/modification which will be published in the print and electronic media. Candidates can have a watch on the website of Pareeksha Bhavan www.keralapareekshabhavan.in for such changes.

8. LANGUAGE, MEDIUM OF QUESTION PAPERS

Questions for Category I, II and IV (except languages) will be bilingual i.e. both in Malayalam and English. Question for Category III will only be in English (except languages).

9. REQUIREMENT FOR PASS

- (i) A person who scores 60% or more marks in the K-TET examination shall be considered 'K-TET passed' or 'K-TET qualified'.

However, qualifying K-TET would not confer a right on any person for recruitment/employment as it is only an eligibility condition for appointment. In addition to this, the candidate will have to fulfill other additional qualifications/conditions prescribed from time to time as per State Recruitment Rules, while applying for the post.

- (ii) A person who has qualified K-TET may also appear again for improving his/her score.

10. EXAMINATION CENTRES

Pareeksha Bhavan, Kerala reserves the right to identify the examination centre anywhere in the State of Kerala. Examination centres will be announced after inviting applications from the candidates. Provision to opt a district/educational district is provided in the application form.

11. FEE FOR EXAMINATION

The Exam fee for each category is Rs . 500/- (Five Hundred only).

The fee for SC/ST and differently able categories is Rs. 250/- (Rupees Two Hundred and Fifty only). Candidates have to remit the Exam Fee either by Credit/Debit card, Net banking or other mode of payment by Chelan in cash in the **Account No. 67371493960 Kerala**

TET, in favor of the Director, SCERT, Poojappura, Thiruvananthapuram at the selected branches of State Bank of Travancore.

Fee once remitted will not be refunded or adjusted for any other examination in future.

12. APPLICATION PROCEDURE

The Prospectus, Notification, Instructions, mode of payment and procedure for applying application can be downloaded from the websites of Pareeksha Bhavan ie, 'www.keralapareekshabhavan.in.'

Application should be submitted only through online. Print out of the confirmed application should be kept with the candidate. Before confirming the applications the candidate must be verified and confirm all the entries made are correct. Once confirmed the application, there will be no provision for any correction.

Procedure for applying for K-TET

There are two steps for submitting the application.

First step (Fee payment): Log on to the official website of Pareeksha Bhavan. Click on **'K-TET 2016'** and select K-TET online application step-1. (**Follow the process as mentioned in the instructions and screen shot of fee payment which is published in the website along with the notification**). The candidates have to fill the required details as in the instructions here and click **submit** button. Click the confirm button only after verifying the submitted details.

The candidates will have the option to select the mode of payment of examination fee either by credit/debit card, Net-Banking or other mode of payment by Chalan.

- If the fee is paid through Net Banking, Credit/Debit Cards, the payer will get a Transaction Id which can be used for the reference to enter the second step of online application.
- If the fee is paid through Chalan i.e., by taking the print out of the Chalan from the website and remit the amount to any of the branches of SBT. The SB collect reference No which is printed in the Chalan can be used for the reference to enter the second step of online application.

Second step: Only the fee paid candidates can give the details in the second step. From the official website of Pareeksha Bhavan, **click on ‘K-TET 2016’**, and select K-TET online application step-2. You have to enter the Transaction Id/SB collect reference No, Date of Birth and mobile number in the login screen. The application form will appear with certain details you had entered earlier. Fill in the vacant windows

Photograph should be of 200 pixels height &150 pixels width and having the size of 20 to30 kb in **jpeg** format,Name and date of birth need not be given on the hphotograph. Save the page after uploading the photograph. After that, a **preview page** will be appeared in the screen for verifying the particulars given in the application. Corrections, if any required should be made by clicking edit button before confirming the application. No correction will be made in name, category and subject /language chosen after you have saved and confirmed the application. Take a print out of the application after final confirmation. A copy of the printout of the uploaded application should be kept by the candidate for future reference.

Print out of the online payment receipt, Chalan , application form and copy of the certificates etc need not be sent to Pareeksha Bhavan.

13. ADMIT CARD

The Admit Card for all eligible candidates will be made available in the website of Pareeksha Bhavan in which the date will be announced later through notification in print , electronic media and in the website of Kerala Pareekshabhavan.

- ◆ No candidate will be admitted to the examination centre unless he/she produces the valid Admit Card.

14. INSTRUCTIONS REGARDING THE TEST

- ❖ Candidates should be present at the allotted examination centre, at least 30 minutes before the commencement of the examination.
- ❖ Candidates should not bring no other paper except the Admit Card to the examination hall.
- ❖ Candidates found attempting any unfair means shall stand disqualified, besides other punitive measures.

- ❖ No candidate shall be permitted to leave the examination hall before the time fixed for the examination.
- ❖ Use of calculating devices, mobile phone, smart watch etc is not allowed.
- ❖ Candidates must affix their signature in the attendance sheet in the presence of the invigilator in the examination hall.

15. INSTRUCTIONS REGARDING QUESTION BOOKLET

Four sets of question booklets (A, B, C, D) will be distributed in each classroom.

There will be three separate parts in the question booklet for each category. Candidates should ensure that they get the same set of question booklets for all the three parts. (Part 1, 2 & 3)

In case the candidate finds any defect in the question booklets, bring it to the notice of the invigilator and get it replaced with the same set which the candidate received previously before starting to write the examination.

Candidate must put his/her signature on the front page of the question booklets at the appropriate place, if he/she finds that there are no defects.

16. INSTRUCTIONS REGARDING ANSWER SHEET (OMR SHEET)

- ◆ Candidates must read the instructions given in the Answer Sheet carefully.
- ◆ Use only **black/blue ball point pen to mark in the answer sheet.** Strictly follow the directions given on the answer sheet.
- ◆ In case the candidate finds any defect in the answer sheet, he/she shall request the invigilator to change the same.
- ◆ Do not fold the answer sheet or make any stray marks or do any rough work on it.
- ◆ Candidates shall fill in his/her Name, Roll No, Test Booklet Number and set of question printed on the front page of the question booklet of Part I in the proper blocks as mentioned on the answer sheet.
- ◆

- ◆ Candidates must put his/her signature at the appropriate place on the answer sheet with **black/blue ball pen**.
- ◆ Electronic devices such as Calculator/Mobile Phone etc. will not be allowed inside the examination hall.
- ◆ Answers to the questions are to be marked with **black/ blue ball point pen** by darkening the relevant oval/circle completely.
- ◆ **The subjects of the candidates selected in the application under Part I,II and iii should alone be marked in the OMR sheet of answer book.**
- ◆ **A carbon copy of the OMR sheet can be procured by all candidates. After answering all the questions, the candidate has to perforate the original copy of the OMR sheet and hand it over to the invigilator. The perforated part is the carbon copy of the OMR sheet can be kept by the candidate for future references.**
- ◆ **Sample of OMR sheet is given in the Appendix.**

17. VALUATION AND DECLARATION OF RESULTS

A fully computerized system is adopted for the valuation of the answer scripts using optical mark reader (OMR) for the preparation of the results.

The answer keys of all the papers will be published in the official website of Pareeksha Bhavan immediately after the examination. Complaints if any from candidates, regarding the answer keys may be sent to the Secretary, Pareeksha Bhavan, Thiruvananthapuram in writing within 5 working days from the date of publication of the answer keys. Complaints not substantiated with supporting documents will not be considered. Complaints if any, received from the candidate will be placed before a panel of experts constituted by the Secretary, Pareeksha Bhavan, and the decision of the experts shall be final. Complaints received after five working days from the date of publication of keys will not be entertained.

The Secretary, Pareeksha Bhavan is authorized to exclude from evaluation of any question/s found to be wrong or question/s with answers not appropriate as recommended by the panel of experts. Marks to the excluded questions must be added for evaluation. When question/s is/are excluded from evaluation the mark/s allotted to that question/s will also be excluded from evaluation.

Since the valuation will be made error free under the above system, there is no provision for revaluation or rechecking of the answer scripts or recounting of the marks scored.

The details of the marks and the eligibility status secured by all the candidates appeared for K-TET will be published in the website of Pareeksha Bhavan. Those candidates declared 'passed' shall produce the required documents in original for verification to the District Educational Officer concerned for the issue of K-TET certificate.

18. BLIND CANDIDATES

The following shall be the criteria for blind candidates: (Order No.G.O. (Rt). 4725/2015/G.Edu. Dated.06/10/2015).

1. Blind candidates who have disability above 40% need the assistance of a scribe, shall on receipt of the admit card submit separate application in writing along with a copy of the admit card and certificates of medical board in duplicate to the District Educational Officer where the examination centre is situated. **Such applications should be submitted in the office of the DEO concerned before two weeks of the date of the examination.** The candidate can opt the name of two students studying in any Higher Secondary classes in the state syllabus (Government, Aided and Recognized) who are eligible to work as scribe for blind candidates. Candidates should submit the list of these two students who are to be selected as Scribes, along with two copies of latest passport size photographs of the scribe which is duly recommended and attested by the Head of Institution/School concerned.

The District Educational Officers should sanction the service of the scribe to eligible candidates and forward a copy of the proceedings along with a copy of the application and documents to the Deputy Director, IED Cell, Office of the Director of Public Instruction, Thiruvananthapuram to confirm the eligibility of the candidates. Scribes are eligible for a remuneration of Rs. 150/-.

1. An extra time of 20 minutes for each hour and fraction thereof shall be allowed to these candidates for answering the questions.

2. 10% marks relaxation to all blind candidates who have a medical board certificate with above 40% disability.

19. GENERAL INFORMATION

- ◆ If a candidate is found to have applied for different districts, his/her application will be out-rightly rejected and he/she will not be allowed to appear for the test.
- ◆ In case a candidate is found to have concealed any material facts or given wrong information, his/her application will be rejected.
- ◆ Candidates shall have to abide by the rules and regulations issued by the Pareeksha Bhavan regarding this test.

20. AWARD OF CERTIFICATE

Candidates who are declared 'qualified' will be awarded a certificate by the Secretary, Pareeksha Bhavan, Poojappura, Thiruvananthapuram on behalf of Govt. of Kerala, after verification of the original educational qualification certificates by the DEO's concerned. The 'qualified' candidates should submit the original educational qualification certificates to the District Educational Officer concerned for verification to ascertain that they are eligible to apply for the examination on the date of application. The date of submission of the original qualification certificates to the concerned District Educational Officers will be intimated later through Medias after the publication of the result. Separate certificates will be awarded to those candidates who appear and qualify for more than one category. However, the statement of marks of all the candidates appearing in K-TET shall be made available on the website of Pareeksha Bhavan. The pass certificates will be issued to the K-TET qualified candidates only those who have the educational qualifications to apply for the examination prescribed in the prospectus on the date of application.

If the Candidates are not received the K-TET pass certificates from the District Educational Officers concerned in time, the same may be kept in the office of the DEO itself and the certificate may be released with a request of the Candidate by imposing a fine as detailed below as per Government Order No.3258/14/G.Edn. dtd.14/08/2014.

Claim after 3 months – Rs.100/-

Claim after 6 months – Rs.300/-

Claim after 1 year – Rs.500/-

The amount in this account should be remitted in the form of demand draft in favour of the Secretary, Pareekshabhavan payable at Thiruvananthapuram.

CASH AWARD FOR THE TOPPERS

Cash award will be distributed to the first three candidates who secure above 80% of marks for each category. The rank holders will get Rs.20,000/-, Rs.15,000/- and Rs.10,000/- respectively for each categories .If anybody have not secure marks above 80% the candidate who secure marks from 75% to 80% will be considered and the top among them among will get Rs.10000/- for each category. List of candidates of such winner will announce at the time of declaration of result and award will be disbursed accordingly.

21. SPECIAL PROVISION

- (i) To maintain high standards of secrecy, the Secretary, Pareeksha Bhavan is the competent authority to determine the method of assigning Roll Numbers/ Registration number to the candidates, allotment of examination centres, appointment of invigilation staff, inspection of examination centres, remuneration for those involved in the process of conduct of examination, setting of question papers and their printing including certificates, processing of the result, quantum of penalty for unsatisfactory work, etc. The decision will be subject to the approval of the Secretary, General Education.
- ii, Notwithstanding anything contained in any other clause of these guidelines/ instructions or/and in any resolutions/orders/directions of the Board or any officer, the entire process and activities involved in the process of setting of question papers, their printing, inviting offers from confidential printers, making payments, appointments of paper setters etc. shall be kept top secret and no one shall be allowed to have access on the record related to it.

22. INTERPRETATION

In any question of interpretation on any provision of these instructions or any other point specifically not covered in this Prospectus, the Secretary, General Education, Kerala State will be the competent authority for a final decision.

23. JURISDICTION

In matters of dispute the jurisdiction will be the Hon'ble High Court of Kerala, Ernakulam.

24. HELP DESK

A help desk with exclusive phone lines will also be set up in Pareeksha Bhavan in connection with the conduct of K-TET.

Notifications regarding the time schedule and other related matters of K-TET 2016 will be issued in due course by the Secretary, Pareeksha Bhavan. The same shall be informed to the public through print and electronic media.

Candidates can contact for any information/queries on the following phone numbers at Pareeksha Bhavan.

General Information: 0471 2546823 , 0471 2546816

Technical Information: 0471 2546832 , 0471 2546833

sd/-

COMMISSIONER FOR GOVERNMENT EXAMINATIONS

Approved for issue/-

Secretary