

NOTIFICATION**CERTIFICATE EXAMINATION IN LIBRARY SCIENCE - MAY 2012**

The certificate course examination in Library Science for the 31st batch in Public Library, Thiruvananthapuram will commence on 16/05/2012 in accordance with the time table given below. As per the GO (MS) 175/2010/HEdn dated 21/07/2010, new subject on Information Technology for 100 marks as Paper VI was introduced. As such total marks in the examination will be 500.

The centre of examination will be the State Central Library, Thiruvananthapuram and the State Librarian will be the Chief Superintendent for the examination.

Candidates who have satisfactorily completed the prescribed course of study at the State Library and the candidates who appeared for the above examination during previous years, conducted by the board, but failed in the examination are eligible to appear for the examination.

The details of subjects, score, time and marks required for promotion are as follows.

Sl. No.	Subjects	Maximum Marks	Minimum Marks for pass	Time
1	Library Organization and Management	100	35	2 hrs
2	Library Classification and Catalogue (Theory)	100	35	2 hrs
3	Library Classification (Practice)	50	17.5	2 hrs
4	Library Catalogue (Practice)	50	17.5	2 hrs
5	Information source and Service	100	35	2 hrs
6	Information Technology	100	35	2 hrs

Candidates should attain 35 % mark in each paper to pass the examination.

Regular candidates who have not secured the required minimum percentage of attendance (85%) are not eligible for writing the examination.

The fee for admission to the examination is as follows.

- | | | |
|----|------------------------------|----------|
| 1. | Fee for whole subjects | Rs. 40/- |
| 2. | Fee for one subject | Rs. 10/- |
| 3. | Fee for two or more subjects | Rs. 20/- |
| 4. | Fee for the Mark list | Rs. 40/- |

The examination fee can be remitted in any government treasury of Kerala State under the head of account **0202-01-102-99 Examination fee**. The original chalan receipt will alone be accepted as proof of remittance of fee for the examination. Fee for the examination should not be sent to this office in cash, cheque, postal orders or in any other forms. Examination fee once remitted will not be refunded or allowed to be adjusted towards any subsequent examinations.

The fee for mark list Rs. 40/- (Rs. Forty only) should be remitted under the head of account “ **0202-01-102-92 Other Receipts**” and submitted along with application for examination.

For regular candidates, the State Librarian will collect the prescribed fee from the candidates and remit the amount in treasury before the last date prescribed and should furnish original chalan receipt along with the list of candidates.

Private candidates appearing for the examination should remit the fee in the name of candidate himself/herself and submit the application in the prescribed form appended with the notification to the State Librarian, State Central Library, Thiruvananthapuram before the last date fixed for remittance of fee.

CALENDAR OF PROGRAMME FOR THE EXAMINATION

Date for remittance of examination fee
in the treasury without fine and submit
application in the Centre } 16/04/2012 to 21/04/2012

Date for remittance of fee with fine Rs.10/
and submit application in the Centre } 23/04/2012 to 24/04/2012

Date for remittance of fee for Mark list - 16/04/2012 to 24/04/2012

Last date for submission of candidate list
by the State Librarian to Pareekshabhavan } 30/04/2012

The State Librarian should prepare the candidate list in Form 'A' for Regular Candidates as well as Private Candidates separately and forward the same to this office after furnishing the following certificate along with the application of the private candidates.

"Certified that the candidates included in the list have undergone the prescribed course of studies in the State Library, Thiruvananthapuram and that they are eligible to appear for the examination as per rules"

Any candidate who commit or attempt to commit malpractices in the examination will be expelled immediately and will not be allowed to write the examination. Candidates are warned that they should not bring any written or printed matters in the examination hall. If any candidate found to behave in any unruly manner either in the examination hall or premises will be expelled from the examination hall by the Chief Superintendent. Any candidate expelled from the examination either for committing malpractice or for unruly behavior may be further debarred from appearing for subsequent examination for the specified number of chances decided by the Commissioner/Examination Board.

All candidates appearing for the examination in accordance with this notification are deemed to have given an undertaking that they will abide by all rules now in force or those rules brought into effect thereafter in respect of the examination. The Chief Superintendent of the examination will issue admission tickets to the candidates three days before the commencement of the examination.

TIME TABLE

DATE	DAY	TIME	SUBJECT
16/05/2012	Wednesday	10 am to 12 Noon	Library Organization and Management
17/05/2012	Thursday	10 am to 12 Noon	Library Classification and Catalogue (Theory)
18/05/2012	Friday	10 am to 12 Noon	Library Classification (Practice)
21/05/2012	Monday	10 am to 12 Noon	Library Catalogue (Practice)
22/05/2012	Tuesday	10 am to 12 Noon	Information source and Service
23/05/2012	Wednesday	10 am to 12 Noon	Information Technology

All are requested to follow the instructions given in this notification for the smooth conduct of the examination.

(Sd/-)
**SECRETARY TO THE COMMISSIONER
 FOR GOVERNMENT EXAMINATIONS, KERALA**

APPENDIX –I
APPLICATION FOR THE CERTIFICATE
EXAMINATION IN LIBRARY SCIENCE MAY 2012
 (Regular and Private Candidates)

1. Name of Centre :
2. Name of Candidate (in block letter) :
3. Sex :
4. Full Address of the candidate
with Phone Number :
5. Date of Birth :
6. Details of subject appeared and passed

Sl No	Reg No and year of appearance	Subject passed in each appearance(Put ✓ Mark)					
		Paper I	Paper II	Paper III	Paper IV	Paper V	Paper VI

7. Papers for which now appear :
8. Amount of fee remitted, number and date
of chalan with name of treasury :

Place:

Date:

Signature of Candidate

CERTIFICATE

Certified that the particulars furnished above by the candidate have been verified with the records of the institution and found correct.

Place:

Date:

Signature of State Librarian
 State Central Library
 Thiruvananthapuram

GOVERNMENT OF KERALA
BOARD OF PUBLIC EXAMINATION
CERTIFICATE EXAMINATION IN LIBRARY SCIENCE MAY 2012

ADMISSION TICKET

Register No.

Name of Centre :

Name of candidate :

Papers now appear :

Signature of the Candidate :

(To be signed in the presence of the Chief Superintendent)

Office Seal

Signature
Name & Designation of
Chief Superintendent

INSTRUCTIONS TO THE CANDIDATE

1. Candidate must be in possession of the Admission ticket when writing the examination
2. Candidates should scrutinize the entries made in the admission ticket, point out mistakes if any and get rectified.
3. They must enter the name of examination, year and month of examination, Reg.No and the name of the subject, only on the facing sheet of their answer books.
4. Candidate, who arrive more than 30 minutes late will not be admitted to the examination and no candidate will be allowed to leave the examination hall before 30 minutes after the commencement of examination.
5. No candidate will be admitted to the examination, if he/she is suffering from any contagious disease.
6. Candidate should affix a passport size photo for the space provided for the admission tickets and get attested.

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NB: Indian Standard time will be followed. The above timetable will strictly be followed and the examination should not under any circumstances be stopped without the orders of the Commissioner for Government Examinations even though any day of the examinations is declared as a holiday.